

BCASW Student Committee Terms of Reference
Approved June 18, 2022
Prepared by the BCASW Student Committee

1. Purpose/Mandate:

The Student Committee is a Committee of the BCASW. The purpose of the Committee is to provide:

- a) Connection between social work students and the BCASW
- b) Representation of social work students within BCASW governance
- c) Access to resources specific to social work students
- d) Connection between social work students across BC
- e) Opportunities to practice social work skills, such as social work leadership and organization, among other social work-related skills
- f) Support BCASW to accomplish 4 main goals: providing service to members; promotion of the profession; social advocacy; strengthening the association with student members

2. Function/Objectives:

The main functions of the Student Committee are the following:

- a) Leadership among social work students
- b) Advocacy for social work students within BCASW and within the social work profession at large
- c) Connecting social work students to other students, practicing social workers, BCASW, and benefits of membership

3. Membership:

The Committee will be Co-chaired by the Student Rep to the board and another Committee member. Each Co-chair must be from a different post-secondary school

- a) There will be no fewer than 1 representative from each school of SW
- b) All members must be BCASW

members Officers include:

- a) Student Rep to the board (Co-chair)
- b) Co-chair
- c) Recorder
- c) Treasurer
- d) Social media officer
- e) The BCASW Board President is an ex-officio member of the Committee
- f) The BCASW Executive Director is a non-voting member of the Committee

4. Terms of Office:

The term of office for each position is one year

- a) The Student Rep is to be elected via a virtual vote during the May meeting
- b) All other positions are to be elected during the October meeting (1st meeting following the AGM)

5. Meetings:

The Committee will meet no less frequently than 10 times per year

- a) The Committee will use the consensus decision-making model
- b) Non-members may be invited to attend Committee meetings
- c) Officers of the Committee must attend a minimum of 7 meetings in order to maintain their position. When they are unable to attend they must send their regrets to one of the Co-chairs

6. Reporting Relationships:

The Student Committee reports to the BCASW Board through the Student Rep

- a) The Committee will provide a written report to the Annual General Meeting
- b) A record of work and deliberations shall be kept and made available to the Executive Committee and the Board at the request of the President
- c) One of the Co-chairs can attend other committees to provide reports upon invitation
- d) The Co-chairs will provide written updates on the activities of the Student Committee for inclusion in Perspectives news magazine

7. Liaisons:

The Committee Co-chair will work with other BCASW committees or external bodies as deemed appropriate by the Co-chairs

- a) The Student Rep is the primary liaison for the Student Committee to the BCASW board

8. Quorum and decision making:

- a) A quorum shall be declared if a majority of BC schools of social work are represented
- b) Committee members may vote remotely on any significant decisions if they are unable to attend a meeting in-person

9. By-Laws:

- a) These Terms of Reference shall be subject to the approval of the Board and shall not be inconsistent with the Constitution and Bylaws of the Association

10. Review of Terms of Reference

- a) The Committee will review its Terms of Reference every two years